

ID and log-on to access, free of charge, all the MOD's publishable tender and contract opportunities valued at £10,000 and above.

Through an optional subscription service on MOD DCO, provided entirely independently of the MOD by BiP Solutions Ltd, potential suppliers will have access to UK, European and global opportunities via BiP's Defence Contracts International (DCI) and Tracker services, relating to:

- defence
- security
- emergency services
- humanitarian aid
- counter terrorism
- homeland security

Information about these opportunities is provided by BiP Solutions Ltd, a publisher, who is entirely independent of MOD.

Requirements valued below £10,000 are not advertised in the MOD DCO portal and are often one-off projects bought in accordance with our internal policy for low-value purchasing (known as Joint Service Publication 332). JSP 332 is intended as a guide, designed to be used by staff responsible for low-value purchasing and the electronic purchasing card.

## GUIDE TO MOD DCO / MOD DCB CONTRACT NOTICES

### MOD Prior Information Notices (PIN) / MOD Requests for Information (RFI)

These sections provide information on how to effectively seek engagement with industry on requirements which are exempt from the Official Journal of the European Union (OJEU) procedures, prior to the formal contract notice seeking expressions of interest. PIN forms are to be used to advise the market of forthcoming procurements. RFI forms may be used to obtain information (such as ROM costs) which, in turn, may inform procurement strategy decisions.

### Contract Notices / Voluntary Transparency Notices

The contract notices are specifically designed for competitive requirements and to seek expressions of interest. The VTN is also a purposely designed form for making non-competitive announcements to advertise sub-contract opportunities and allow challenge to single source strategies.

### Contract Bidders Notices

This section applies to all competitive requirements, both those subject to and those exempt from OJEU procedures, and identifies which organisations have been invited to tender. Contract Bidders Notices list the names, addresses and contact details of the companies that have been invited to tender for the requirement.

### MOD Competitive and Non-Competitive Contract Awards

These sections provide notification of the award of a contract for either a competitive requirement or a non-competitive requirement.

### Addendum

Amendments to contract notices previously published in MOD DCO / MOD DCB made after their original publication are included in this section.

## Sub-Contract Opportunities

This section allows MOD prime contractors and private sector organisations to advertise any sub-contract opportunities valued at over £40,000 arising from their prime contracts with MOD.

### Dynamic Pre-Qualification Questionnaire (DPQQ)

The Dynamic Pre-Qualification Questionnaire (DPQQ) is an application in the MOD DCO portal that allows MOD commercial staff to create an electronic PQQ that is issued as part of the contract notice. The purpose of the contract notice is to alert potential suppliers to MOD of forthcoming tendering opportunities so that they can express an interest in bidding for them if they wish to do so. Potential suppliers can express an interest by completing the DPQQ online.

*The benefits of the DPQQ for both MOD and industry are:*

- saving up to 28 days by combining two parts of the procurement procedure; this will be of particular benefit to SME companies
- reducing the effort to create a PQQ as the templates are already loaded on the MOD DCO portal
- reducing the effort to complete the PQQ as suppliers can store information on their capabilities on the MOD DCO portal which can be used for other PQQs

*The DPQQ will also:*

- simplify current processes for the benefit of both buyers and suppliers
- standardise, as far as possible, the pre-qualification process for suppliers, while allowing buyers to tailor the questions to meet the specific requirements of the procurement
- remove costs for paper, printing and postage
- remove duplication: a 'do it once' ethos for suppliers to complete once and reuse
- reduce inconsistency: MOD commercial staff will use standard agreed templates
- increase transparency of the selection process and approach to evaluation
- increase efficiency by encouraging MOD commercial staff to only seek necessary information

A Supplier Guide is available to all suppliers when logged into the MOD DCO portal. There are FAQs on [www.contracts.mod.uk/faq](http://www.contracts.mod.uk/faq). More in-depth information can be obtained from [www.contracts.mod.uk/delta/help/faq.html](http://www.contracts.mod.uk/delta/help/faq.html) or from the Help Desk, Tel: 0845 270 7099 or Email: [support@contracts.mod.uk](mailto:support@contracts.mod.uk).

## ADVERTISING INDUSTRY DAYS AND INDUSTRY BRIEFINGS WITHIN MOD DCO / MOD DCB

**A key feature of MOD procurement is the involvement of industry at an early stage in the acquisition process. As part of early engagement with industry, MOD and DE&S teams conduct Industry Days in order to give information to potential suppliers about possible future purchases and contract opportunities and to share MOD's understanding of its requirements.**

Industry Days and Briefings are advertised in the Announcements section of MOD DCB, on the MOD DCO portal and in Defence Online.